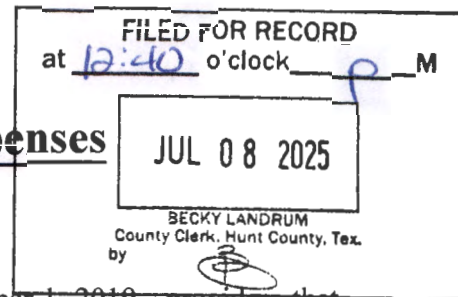




19,576

## Order for Disbursement Salaries and Routine Office Expenses



Whereas, Senate Bill 354, 86<sup>th</sup> Legislative Session, effective September 1, 2019, provides that county funds previously budgeted for salaries and authorized office expenses may be disbursed as payment for a salary or routine office expenses; and

Whereas, the Commissioners Court of Hunt County wishes to implement the provisions of this Act; now

It is hereby Ordered as follows:

1. County funds previously budgeted for salaries for officers and employees shall be disbursed by the County Treasurer upon submission of all necessary payroll information by the appropriate department head or supervisor;
2. County funds previously budgeted for the following expenditures or disbursements that are approved by the County Auditor and the County Treasurer may be disbursed before approval by Commissioners Court but are limited to the Friday after a regular session of the Commissioner's Court:
  - Routine lease payments,
  - Procurement card payments,
  - Utilities including phone, cable, internet, gas, electric and water,
  - Fuel card payments,
  - Debt payments (principal and interest),

\*Must be a previously used vendor from an approved list of vendors and fall into at least one of the above categories.

\*\*Pre-Court payment process cannot be used to circumvent purchasing/accounts payable policies.

Disbursements made before Commissioners Court approval must be included in the bill report by the County Auditor for the next available Commissioners Court meeting.

Adopted this 8<sup>th</sup> day of July, 2025 by a vote of 5 ayes and 0 nays.

Attest: \_\_\_\_\_

Becky Landrum, Hunt Co. Clerk

\_\_\_\_\_  
Bobby Stovall, Hunt Co. Judge